

Step-by-Step Petunjuk perubahan Rate PPN (VAT Rate) di Odoo

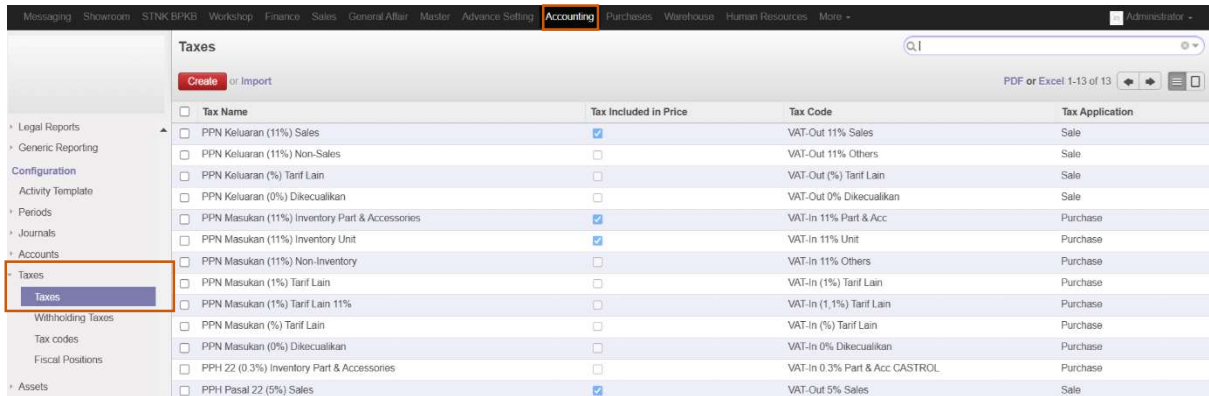
V.8 (Otomotif)

I. PERUBAHAN TAX (PPN) DAN PEMASANGAN TAX (PPN) KE PRODUCT SECARA MANUAL

Cara ini biasanya digunakan dalam kondisi belum seluruh product menggunakan jenis PPN baru. Atau dalam kondisi perubahan PPN di Product hendak dilakukan satu per satu per product.

I.a. Penambahan Master Tax Baru

1. Masuk ke menu [Accounting > Taxes > Taxes](#)



The screenshot shows the Odoo Accounting Taxes menu. The 'Taxes' sub-menu is highlighted in the left sidebar. The main content area displays a table of tax definitions with columns for Tax Name, Tax Included in Price, Tax Code, and Tax Application. A 'Create' button is visible at the top left of the table area.

<input type="checkbox"/>	Tax Name	Tax Included in Price	Tax Code	Tax Application
<input type="checkbox"/>	PPN Keluaran (11%) Sales	<input checked="" type="checkbox"/>	VAT-Out 11% Sales	Sale
<input type="checkbox"/>	PPN Keluaran (11%) Non-Sales	<input type="checkbox"/>	VAT-Out 11% Others	Sale
<input type="checkbox"/>	PPN Keluaran (%) Tarif Lain	<input type="checkbox"/>	VAT-Out (%) Tarif Lain	Sale
<input type="checkbox"/>	PPN Keluaran (0%) Dikecualikan	<input type="checkbox"/>	VAT-Out 0% Dikecualikan	Sale
<input type="checkbox"/>	PPN Masukan (11%) Inventory Part & Accessories	<input checked="" type="checkbox"/>	VAT-In 11% Part & Acc	Purchase
<input type="checkbox"/>	PPN Masukan (11%) Inventory Unit	<input checked="" type="checkbox"/>	VAT-In 11% Unit	Purchase
<input type="checkbox"/>	PPN Masukan (11%) Non-Inventory	<input type="checkbox"/>	VAT-In 11% Others	Purchase
<input type="checkbox"/>	PPN Masukan (1%) Tarif Lain	<input type="checkbox"/>	VAT-In (1%) Tarif Lain	Purchase
<input type="checkbox"/>	PPN Masukan (1%) Tarif Lain 11%	<input type="checkbox"/>	VAT-In (1,1%) Tarif Lain	Purchase
<input type="checkbox"/>	PPN Masukan (%) Tarif Lain	<input type="checkbox"/>	VAT-In (%) Tarif Lain	Purchase
<input type="checkbox"/>	PPN Masukan (0%) Dikecualikan	<input type="checkbox"/>	VAT-In 0% Dikecualikan	Purchase
<input type="checkbox"/>	PPH 22 (0.3%) Inventory Part & Accessories	<input type="checkbox"/>	VAT-In 0.3% Part & Acc CASTROL	Purchase
<input type="checkbox"/>	PPH Pasal 22 (5%) Sales	<input checked="" type="checkbox"/>	VAT-Out 5% Sales	Sale

2. Klik Tombol “**Create**” untuk menambahkan jenis PPN Baru kemudian lengkapi kolom tersedia pada tab detail Tax Definition, yaitu :

- Tax Name
- Tax Code
- Tax Application
- Tax Type
- Tax Included in Price
- Invoice Tax Account
- Account Base Code
- Account Tax Code
- Refund Tax Account
- Refund Base Code
- Refund Tax Code

Taxes / New

Save or Discard

Tax Name: PPN Keluaran (11%) Sales
 Tax Code: VAT-Out 11% Sales
 Tax Application: Sale
 Active:

Tax Definition | Special Computation | Audit Trail

Tax Computation

Tax Type: Percentage
 0.120000
 Tax Included in Price:

Misc

Sequence: 1
 Included in base amount:
 Tax on Children:

Invoices

Invoice Tax Account: 214107 PPN Keluaran
 Invoice Tax Analytic Account:
 Account Base Code: 1511 - DPP - PPN Keluaran Penjualan
 Base Code Sign: 1.000000
 Account Tax Code: 1111 - PPN Keluaran - Penjualan
 Tax Code Sign: 1.000000

Refunds

Refund Tax Account: 214107 PPN Keluaran
 Refund Tax Analytic Account:
 Refund Base Code: 1519 - DPP - PPN Keluaran Retur / Batal
 Refund Base Code Sign: 1.000000
 Refund Tax Code: 1119 - PPN Keluaran - Retur / Batal
 Refund Tax Code Sign: 1.000000

Children/Sub Taxes

Sequence	Tax Name	Tax Included in Price	Tax Code
Add an item			

- *Note : untuk cara mudahnya adalah dengan cara melihat isian pada record Tax sejenis.*

3. Klik tombol **“Save”** untuk menyimpan record Tax baru.

I.b. Setting tanggal berlakunya jenis PPN Terbaru (Tax Amount Validity Period)

1. Masuk ke menu **Advance Setting > Branches And Area > Tax Amount Validity Period**

2. Klik tombol **“Create”** untuk menambah data

Browser: Tax Amount Validity Period - Oo x +

URL: smgtest.motopod.id/web#page=0&limit=80&view_type=list&model=account.tax.history&menu_id=707&action=849

Navigation: Messaging | Showroom | STNK/BPKB | Workshop | Finance | Sales | General Affair | Master | **Advance Setting** | Accounting | Purchases | Warehouse | Human Resources | Knowledge | Reporting | Settings | Administrator

Tax Amount Validity Period

Save or Discard

PDF or Excel 1-2 of 2

Tanggal Berlaku	Jumlah Tax (%)
<input type="checkbox"/> 04/01/2022	11.0000
<input type="checkbox"/> 01/01/2000	10.0000
<input checked="" type="checkbox"/> 01/01/2025	12.0000

Approval: Approval Configuration | Approval Matrix Biaya | Approval Matrix Discount | Copy Approval

Branches And Area: Branches | Branch Configuration | Area | Odoo Config | Update Product Taxes

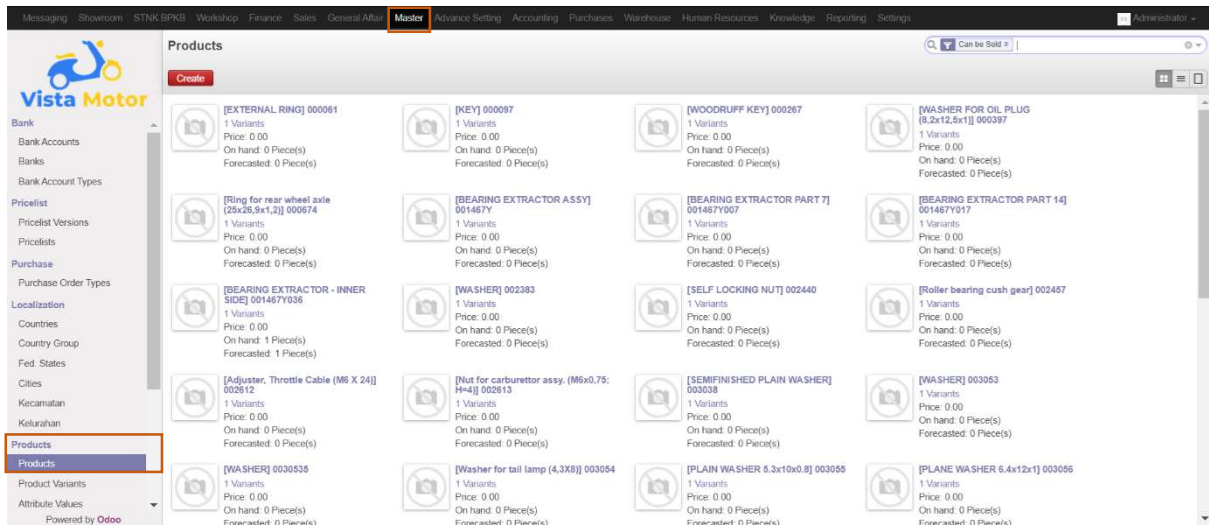
Mail Report: Mail Report Settings | Mail Notification: Mail Notification Settings

Powered by Odoo

3. Klik tombol **“Save”** untuk menyimpan data

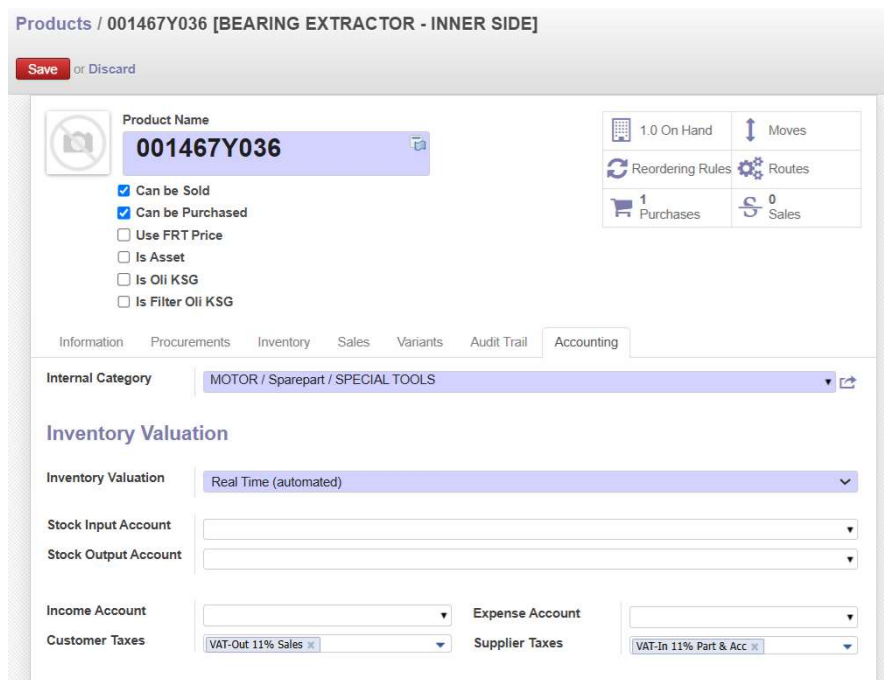
I.c. Pemasangan Master Tax Baru ke Master Product

1. Masuk ke menu **Master > Products > Products**



2. Gunakan kolom Search untuk mencari Product yang hendak diubah jenis PPN yang digunakannya

3. Buka Product yang dimaksud > Masuk ke Tab Detail **“Accounting”** lalu Klik tombol **“Edit”** untuk merubah data.



4. Pada Kolom Customer Taxes dan Supplier Taxes, hapus jenis PPN yang ada kemudian pilih jenis PPN baru yang sudah dibuat sebelumnya.

Information Procurements Inventory Sales Variants Audit Trail Accounting

Internal Category MOTOR / Sparepart / SPECIAL TOOLS

Inventory Valuation

Inventory Valuation Real Time (automated)

Stock Input Account

Stock Output Account

Income Account

Customer Taxes

- VAT-Out 12% Sales
- Search More...
- Create "12"

Expense Account

Supplier Taxes VAT-In 11% Part & Acc

5. Klik tombol **"Save"** untuk menyimpan data.

Information Procurements Inventory Sales Variants Audit Trail Accounting

Internal Category MOTOR / Sparepart / SPECIAL TOOLS

Inventory Valuation

Inventory Valuation Real Time (automated)

Stock Input Account

Stock Output Account

Income Account

Customer Taxes VAT-Out 12% Sales

Expense Account

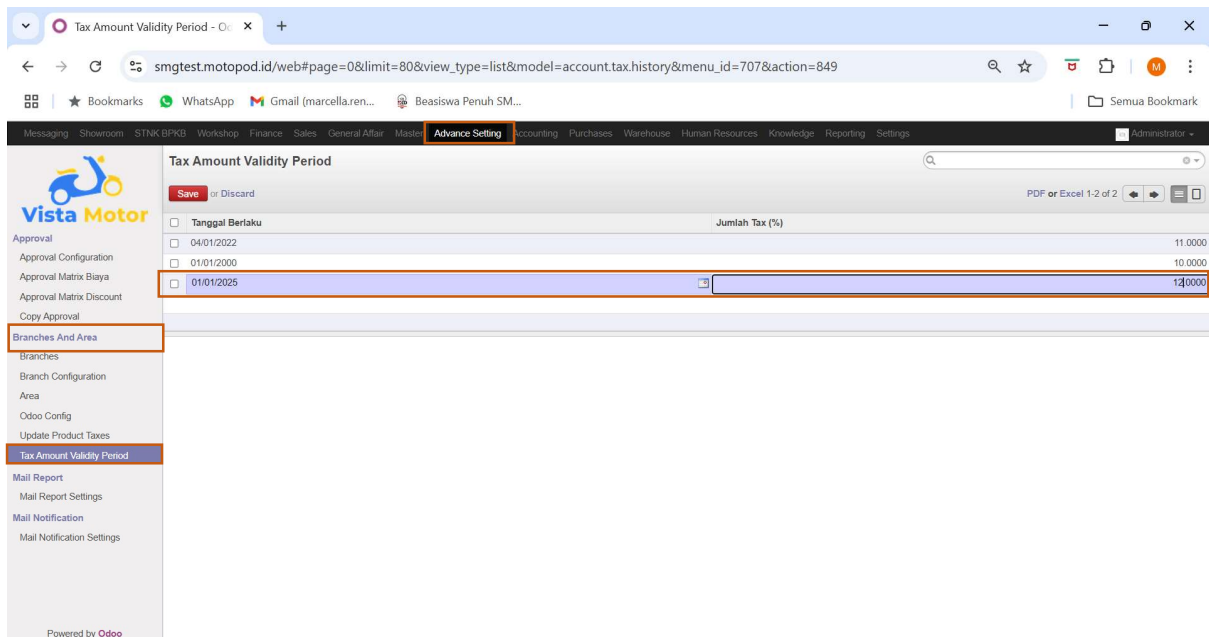
Supplier Taxes VAT-In 11% Part & Acc

I. PERUBAHAN TAX (PPN) DAN PEMASANGAN TAX (PPN) KE PRODUCT SECARA OTOMATIS

Cara ini digunakan untuk membuat master tax (PPN) sekaligus pemasangan ke seluruh product secara otomatis.

I.a. Setting tanggal berlakunya jenis PPN Terbaru (Tax Amount Validity Period)

1. Masuk ke menu **Advance Setting > Branches And Area > Tax Amount Validity Period**
2. Klik tombol **"Create"** untuk menambah data

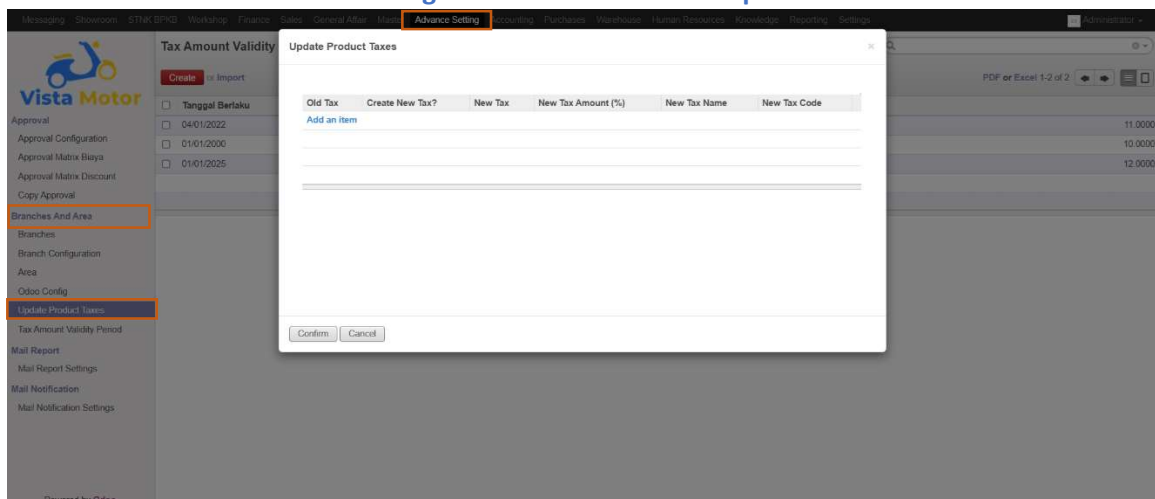


3. Klik tombol **“Save”** untuk menyimpan data

I.b. Update Product Taxes

Untuk membuat jenis tax (PPN) baru sekaligus melakukan penggantian Jenis Tax yang digunakan ke seluruh product yang ada, dilakukan dengan cara:

1. Masuk ke menu **Advance Setting > Branches And Area > Update Product Taxes**



2. Klik **“Add an Item”** untuk menambah record baru

- Untuk Kolom “Old Tax” Pilih jenis PPN yang hendak diganti di product

Update Product Taxes

Old Tax	Create New Tax?	New Tax	New Tax Amount (%)	New Tax Name	New Tax Code
VAT-Out 11% Sales	<input type="checkbox"/>				

- VAT-Out 11% Sales
- VAT-Out 11% Others
- VAT-Out (%) Tarif Lain
- VAT-Out 0% Dikecualikan
- VAT-In 11% Part & Acc
- VAT-In 11% Unit
- VAT-In 11% Others
- Search More...
- Create and Edit...

Confirm Cancel

- Checklist kolom “Create New Tax?” Jika master tax baru belum dibuat

Update Product Taxes

Old Tax	Create New Tax?	New Tax	New Tax Amount (%)	New Tax Name	New Tax Code
VAT-Out 11% Sales	<input checked="" type="checkbox"/>				

Add an item

Confirm Cancel

- Isi kolom “New Tax Amount (%)”, “New Tax Name”, dan “New Tax Code”

Update Product Taxes

Old Tax	Create New Tax?	New Tax	New Tax Amount (%)	New Tax Name	New Tax Code
VAT-Out 11% Sales	<input checked="" type="checkbox"/>		12.0000	PPN Keluaran (12%) Sales	VAT-Out 12% Sales

Add an item

Confirm Cancel

- Klik **“Add an Item”** untuk menambah record perubahan Taxes (PPN) lainnya.

Update Product Taxes x

Old Tax	Create New Tax?	New Tax	New Tax Amount (%)	New Tax Name	New Tax Code
VAT-Out 11% Sales	<input checked="" type="checkbox"/>		12.0000	PPN Keluaran (12%) Sales	VAT-Out 12% Sales
VAT-In 11% f	<input checked="" type="checkbox"/>		12.0000	PPN Masukan (12%) Inventory Part & A	VAT-In 12% Part &

Add an item

Confirm Cancel

- Klik **“Confirm”** untuk menjalankan perubahan data

Setelah Confirm dijalankan, maka data Tax (PPN) pada seluruh product akan otomatis berubah mengikuti perubahan yang di setting pada menu **“Update Product Taxes”**

Messaging Showroom STNK BPKB Workshop Finance Sales General Affair **Master** Advance Setting Accounting Purchases Warehouse Human Resources Kn

Vista Motor

Localization
Countries
Country Group
Fed. States
Cities
Kecamatan
Kelurahan

Products
Products
Product Variants
Attribute Values
Export Products

Warehouse
Warehouses
Locations

Traceability
Serial Numbers
Stock Moves

Products / 000061 [EXTERNAL RING]

Edit Create Attachment(s) More

000061

Can be Sold
 Can be Purchased
 Use FRT Price
 Is Asset
 Is Oli KSG
 Is Filter Oli KSG

0.0 On Hand Moves
Reordering Rules Routes
0 Purchases 0 Sales

Information Procurements Inventory Sales Variants Audit Trail Accounting

Internal Category MOTOR / Sparepart / PART

Inventory Valuation

Inventory Valuation Real Time (automated)

Stock Input Account
Stock Output Account

Income Account Expense Account
Customer Taxes VAT-Out 12% Sales Supplier Taxes VAT-In 12% Part & Acc